| Gina Concklin |
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| 15902 La Maida, Encino, CA 91436 352-232-1949 gconcklin06@yahoo.com |

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| Experience | Office Manager/Graphic Designer  2001-2003 Jennifer and Company Printing, Spring Hill, FL   * Maintain customer accounts * Created layouts for products * Managed the office, including register, complaints and other services |
|  | Shift leader/CSR  2004-2006 Blockbuster Video, Fort Lauderdale, FL   * Ran shifts, managed other employees * Assisted customers with the needs * Stocked shelves, opened and closed the store, managed drawers |
|  | Art Director  2006-2007 Joni Industries, Brooksville, FL   * Managed art department * Created screens for printed signs/shirts * Trained other employees on various machines |
|  | Graphic Designer  2007-2009 ESP Enterprises, Brooksville, FL   * Created all layouts for signage * Ran various machines in the production department * Assisted customers, answered phones   Production Assistant/Graphic Designer  2010-2011 Custom Signs and Graphics, Brooksville, FL   * Assisted with the production of trade show signage * Created graphics for signage   Stock Associate/Markdown Team  Feb 2011- July 2011 Ross Stores Lawton, OK   * Received and Processed stock * Marked down merchandise   Assistant Store Manager/Store Manager  July 2011- July 2012 Factory Connection Lawton, OK   * Ran shifts, maintained the store * Managed Employees * Assisted customers * Counted down drawer/deposit * Maintained inventory * Became Store Manager Dec. 2011   Merrifield Media/Art Director – Graphic Designer  September 2012 – Present   * Managed monthly publication * Designed and laid out ads for publication * Managed customer accounts   Medallion Mint – Graphic Designer  February 2013 – Present   * Designed artwork for souvenir medallions * Designed artwork for souvenir medallion vending machines * Managed the print production of panels for vending machine * Worked with companies such as Sea World, Busch Gardens, Ripley’s and various other national museums, aquariums and organizations |
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| Education | Art Institute of Fort Lauderdale, Fort Lauderdale, FL  2003-2006   * Bachelors in Computer Science for 3D Animation & Media Arts * Graduated within 3 years on the Dean’s list   Art Institute of Pittsburg – Online Division  August 2012 –January 2013  *Web Design Diploma* |
| Skills | Adobe Creative Suite  (Photoshop, Illustrator, Premiere, After Effects, Indesign)  Corel Draw, Corel Painter  Flash  Maya 2010  3D Studio Max  Unity 3D  Microsoft Office (Word, Power Point, Excel) |
| References | Eric Merrifield - President  Merrifield Media Specialists www.merrifieldmedia.com 580-917-6089 1930 Ferris Suite 11 Lawton, Oklahoma 73505  William Harriman – CEO Custom Signs and Graphix 352-650-1066 Brooksville, Florida  Pam Mcclure – General Manager Medallion Mint www.medallionmint.com 405-274-7282 Chickasha, Oklahoma  Jason Johnson – CEO The Done Right Group www.donerightmarketingmedia.com 727-259-8689 Tampa, Florida  Elena Morales 352-238-7291 Brooksville, FL |
| Online Portfolio | [www.GCDesignsandPrinting.com](http://www.GCDesignsandPrinting.com)  <http://www.linkedin.com/pub/gina-concklin/50/b5b/147/> |